## **Annual Report**

INSTITUTE FOR HUMAN SERVICES, INC.

### COMMUNICATION | COLLABORATION | CAPACITY BUILDING





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Mission, Vision and Values

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**Thank You** 

## Who We Are

#### OUR MISSION, VISION AND VALUES

#### The Institute for Human Services, Inc.

The Institute for Human Services is a nonprofit management support organization founded in 1984. The Institute provides management support, information and referral, organizational development, and research services to planners, funders, and providers serving the Southern Tier of New York State.

#### Mission

We strive to advance nonprofit and community partners in the region through innovative, collaborative, and responsive solutions to address community needs.

#### **Vision**

To build strong and united nonprofits and partners, helping the community to thrive.

#### **Values**

The Institute for Human Services Inc. (IHS) and its affiliated programs are equal opportunity service providers and do not discriminate on the basis of race, color, nationality, religion, disability, sex or other protected class, status or condition.

The Institute for Human Services Inc. is an inclusive and diverse workplace dedicated to freedom from harassment or other unprofessional conduct. Equality is the principle that guides our organization to serve under-served communities and at-risk populations by providing them with programs ranging from transportation for the aging and infirmed, to health programs for youth who otherwise might not have opportunities and expanding access points to human services agencies that can change the lives of people in need for the better, regardless of class, status, or condition.

Diversity and inclusion are the hard-and-fast principles that inspire team building, generate leadership abilities, fuel innovation, and chart the future for our organization. IHS is committed to compliance with all state and federal policies governing non-discrimination and provides clearly communicated policy, employee training, monitoring of community need, and undertakes regular review of policies and procedures for improvement and compliance.

## A Message From the Executive Director

BELINDA HOAD, MBA

#### RESLILIENCY THROUGH COLLABORATION

On behalf of the Institute for Human Services, Inc. (IHS) Board of Directors and staff, I am pleased to present the 2020 Annual Report. This year the nonprofit sector faced growing pressures to improve effectiveness and efficiency, better meet the diverse needs of those served, and achieve greater results while conserving scarce resources.

The annual report reflects on several programmatic achievements and lays out a pathway to continuous improvement, a focus on emerging community needs, trends, and best practices in the nonprofit sector.

In 2020, IHS sought to be a regional leader in nonprofit information and communication; to be the first point of contact for nonprofit support and advancement; and to be a catalyst for regional collaboration among nonprofit and community partners.

The successes of IHS would not be possible without the multidisciplinary expertise and resiliency of the IHS staff and volunteers, their team approach, dedication, and the ongoing support of members, collaborative partners, and funders.

Looking forward, the Institute will focus its efforts on identifying nonprofit sector needs, service gaps, and partnerships. The Institute plans to provide professional development opportunities to enhance communication, build capacity, and facilitate conversations that maximize funding and leverage inter-agency relationships.

We look forward to innovative, quality programming and offering forward-focused strategies to IHS membership and forging greater connectivity among the nonprofit sector.



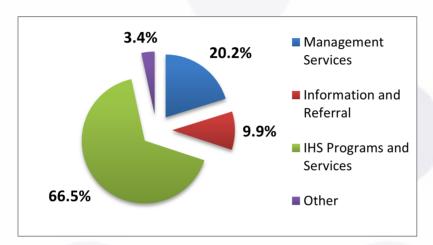
BELINDA HOAD, MBA EXECUTIVE DIRECTOR

## **Finance Report**

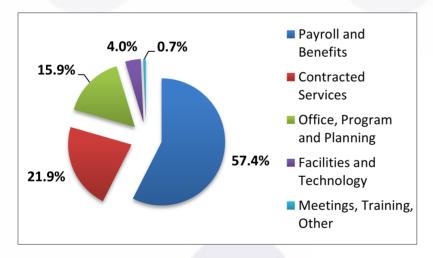




#### 2020 REVENUE \$2,373,298



#### 2020 EXPENSES \$2,459,897



#### **FOR THE YEAR 2020**

The Institute achieved a 3.52% reduction in income over expense in 2020 and has a 10 year average annual operating margin of 2.6%. We have accomplished this by continually making critical resource decisions; allocating time, talent and financial resources to services that best address our mission and that have the greatest impact on our member organizations.

By leveraging staff skills and resources, income is generated from the integrated services and activities through diverse funding streams. We look across the nonprofit and profit-based sectors to identify and implement best practices in organizational management and capacity building.

#### **2021 FINANCIAL OUTLOOK**

"We expect to see a stabilization of revenue as IHS services return to full capacity following adjustments for COVID-19."

IHS Executive Director Belinda Hoad, MBA

## **Board of Directors**

2020 OFFICERS & MEMBERS



#### **BOARD OFFICERS**

Mark R. Alger, President Steuben County Representative Laura Rossman, Vice President Executive Director Pro Action of Steuben & Yates, Inc. Jeffery E. Eaton, Secretary
CEO
Arbor Housing & Development

Bernard Burns, Treasurer
Executive Director
Arc of Steuben



#### **BOARD MEMBERS**

Pamela Colomaio
Assistant Vice President/Branch Manager
Chemung Canal Trust Company

Robert Anderson, Ph.D.

Director
Allegany County Department of Community Services

Tabitha Brewster
Chief Executive Officer

Catholic Charities of Steuben & Livingston Counties

Kathryn Muller, LCSW-R

Steuben County Department of Social Services

Patricia A. Broody

Commissioner

Director

Steuben County Office for the Aging

Tyre Bush

Director of Academic Pathways for Workforce

Development

Corning Community College

Joseph L. Rumsey

Superintendent

**Bath Central School District** 

Kristoph Kocan

Chief Executive Officer

Hornell Area Family YMCA

Tess McKinley

**Chief Executive Officer** 

Cornell Cooperative Extension of Steuben County

Jeannie Wheeler, LCSW

School/Community Liaison

**Bath Central School** 

## Our Team





Belinda Hoad, MBA



Kelsie Acor, MS



Krystle Belncowe, MS



Allison Pierce, CIRS



Jason Jordan



Charlotte Erskine, CIRS



Chrisitina Walden



Lisa Mosher



Amanda Wiley



**Sherry Pierce** 



Terri Von Hagn



Karen Henry, CIRS



Sharon Willis



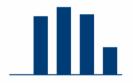
Kristina Robbins

# Coordinated Transportation Services

Access to transportation is vital for the quality of life for residents in rural communities and impact the on important social determinants of health. The availability of reliable transportation impacts a person's ability to access appropriate and well-coordinated healthcare, purchase nutritious food, and otherwise care for him or herself.

The rural populations most likely to need transportation services to maintain their health and well-being include: the elderly, people with disabilities, low-income individuals, families, veterans and people with special healthcare needs, who often must travel long distances to access care.

#### 2020 VOLUNTEER DRIVER IMPACT



DESPITE COVID-19, VOLUNTEERS LOGGED AN AMAZING **484,519** MILES.



54 VOLUNTEERS SERVED2,306 UNIQUE CLIENTS.



GAVE **15,285** HOURS OF THEIR TIME.



EMBARKED ON 4,882 TRIPS.



COMPLETED 9,470 UNITS OF SERVICE.



2,960 one-way
trips took place
thanks to five
county
transporters and
207 transports
were made by
utilizing volunteers
that traveled
28,645 miles.







#### **Bus Tokens Distributed**

Provided though our partners at Catholic Charities.

## 1873

### People Served

With facilitated Trips.



For medical and work-related trips.

#### **COMING IN 2021**



NEW COLLABORATIONS

**NEW LEADERSHIP** 

NEW MODES OF OPERATION



#### STRENGTH IN REGIONAL APPROACHES

Challenges posed by COVID-19 were met with increased interagency collaboration, When finding rides to fill service gaps became hard, the department doubled-down on outreach and stretching resources, joining forces with Steuben Rural Health Network on priorities and spearheading collaboration through NYSAAM and the regional Move Together committee.

## 2-1-1 HELPLINE



Finger Lakes Region 2-1-1 HELPLINE manages a database of community resources consisting of health and human service providers, nonprofits, educational programs, support & civic groups, and local, city, and county services for a five-county area that includes Allegany, Steuben, Chemung, Schuyler and Yates Counties. 2-1-1 HELPLINE serves as a hub for thriving human services partnerships that are accessible to the public 24-hours a day, 7-days a week.

### 2-1-1 HELPLINE 2020 IMPACT









37,391
PHONE REQUESTS
FOR HELP

10,040
WEBSITE SEARCHES
FOR HELP

7,549
TEXT REQUESTS
FOR HELP

174
WEB CHAT REQUESTS
FOR HELP

#### **Making Connections for Healthier Communities**











19,243

4,207

3,373

2,602

1,491

Connections to Income Support, Housing and Utilities Assistance COVID-19 Related Calls Connections to
Physical or
Mental
Health
Resources

Connections to Legal and Information Services Connections to Transportation Services

**Unmet Needs Data** 

4.3%

I NOW HAVE HOPE.
ICALLED 2-1-1 AND
A RESOURCE
SPECIALIST LED ME
TO THE RESOURCES
I NEEDED.



## Steuben Rural Health Network



#### Girls on the Run of the Southern Tier

Girls on the Run envisions a world where every girl knows and activates her limitless potential and is free to boldly pursue her dreams. GOTR inspires girls to build confidence and make intentional decisions, while fostering care and compassion for self and others. Trained coaches use physical activity and dynamic discussions to build social, emotional and physical skills in every girl while encouraging healthy habits for life.



### Significant Achievement Despite COVID-19 Barriers

GOTR at Home provided fun and interactive lessons that girls could do at home, giving girls of all abilities an opportunity to learn and grow, just as they would have at their scheduled practices. The twice weekly, interactive lessons allowed girls and their grown-ups to participate together, from March 23 - June 1.

#### **Easing Family Burdens in 2020**

During the 2020 season it was free to families to participate and additional resources were made available to families locally through weekly updates.





#GOTRGotYourBack

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#### 2-1-1 Teen HELPLINE

New look for 2021: During COVID-19, a new logo was designed for 2-1-1 Teen Helpline for a more connective and inclusive look for the next generation of service users. A campaign to announce and reveal the new logo, alongside a new course of programming - Cope 2 Thrive is scheduled for 2021's back-to-school season.



# Communications & Member Services



## PROVIDER NONPROFIT NEWS FROM THE INSTITUTE FOR HUMAN SERVICES INC.

With fostering communication, collaboration and capacity building at the center of what we do, the Institute for Human Services fulfills the communications needs of member agencies through The Provider Network, a multi-platform approach to connecting and educating nonprofit professionals. The Provider delivers the most up to date information on nonprofit news, jobs, events, and professional development opportunities.

**USERS** 16,425

PAGEVIEWS 36,887

**SESSIONS** 20,917

## AN UPDATED FAMILY OF CONSULTING SERVICES

In 2020, IHS re-examined its consultation offerings and redeveloped several programs, including our risk and sustainability and capacity building assessments with the help of MBA candidates from the University of Notre Dame.



The department looks forward to better serving the diverse needs of our members in the coming year by further easing communication and improving services.

#### PROFESSIONAL DEVELOPMENT

IHS remains committed to providing professional development opportunities bi-quarterly. Informed by our member survey, workshops, seminars and lectures aim to share industry knowledge, build leadership skills and provide the tools to overcome obstacles to organizational capacity.

Unfortunately, our marquee event our annual conference, was cancelled in 2020 due to COVID-19.

## OUR RELATIONSHIP WITH NYCON CONTINUES



New York
Council of
Nonprofits, Inc.

Enhancing member benefits and expanding services is an ongoing goal of the Communications & Member Services Department. In 2020, we announced the continuation of our association with the New York Council on Nonprofits (NYCON), giving IHS members automatic dual enrollment.



# Planning & Resource Development

#### **2020 Department Goals**

**Consolidate Services** 

Improve Request Process

Build Resource Development Community

Grants

In 2020, IHS turned its planning and development focus to aiding member organizations in navigating the challenges of COVID-19 by seeking out emergency funding for the technology needed to make nonprofit and human services mobile.

We continued our efforts to reorganize and streamline our Planning and Resource Development services to improve communications and build a community around common grant-funding priorities.

STEUBEN RESOURCE DEVELOPMENT GROUP C-RED CHEMUNG RESOURCE DEVELOPMENT

IHS PRD &
MEMBER SERVICES
CONSULTATIONS

IHS RESOURCE DEVELOPMENT GROUP

In 2020 IHS continued an astounding 80 percent success rate, continuing the department's now 20-year history of outstanding service to nonprofits. In addition to offering grant writing and research services, the department also assisted several agencies in long-term planning initiative.



#### Why Consult With IHS?

**Our History** 

Facilitating Nonprofit Needs since 1984.

**Our Track Record** 

We've secured tens-of-millions of dollars for clients.

**Our Ability to Scale to Your Needs** 

There's no problem too big or small.

## **IHS Member Agenices**



#### MEMBERSHIP THAT MAKES A DIFFEENCE!

171 Cedar Arts A Reflection of You Counseling & Support Services, LLC AIM Independent Living Center American Red Cross Southern Tier Chapter Arbor Housing and Development Arc of Steuben/Allegany

Arc of Chemung/Schuyler Bridges for Brain Injury

CareFirst

Catholic Charities of Steuben County Chemung County Child Care Council Chemung County Habitat for Humanity Community Dispute Resolution Center Community Foundation of Elmira-Corning

Comprehensive Interdisciplinary Developmental Services, Inc. Cornell Cooperative Extension of Steuben County

Corning Area Chamber of Commerce

Corning Incorporated Foundation Corning Meals on Wheels Corning Paratransit Services, Inc. CSS Workforce NY Dormann Library Faith in Action Steuben Family Services of Chemung County, Inc. Family Service Society, Inc. Finger Lakes Boating Museum Glenn H. Curtiss Museum of Local History, Inc.

Hornell Area YMCA Hornell Area Concern for Youth Horseheads Family Resource Center Jack Lisi Youth Award

Legal Assistance of Western NY, Inc. NY Planned Parenthood Sexual Assault Resource Center Pathways, Inc.

Person Centered Services CCO, LLC

Pro Action of Steuben and Yates, Inc. Ready, Set, Grow Child Care Center Schuyler Headstart Southeastern Steuben County Habitat for Humanity Southern Tier Library System Southern Tier Tobacco Awareness Coalition Southside Community Center (Elmira) Tanglewood Nature Center & Museum The Friends of the Addison Youth Center The Salvation Army United Way of the Southern Tier Wellness G.I.F.T.S. Inc.

YWCA of Elmira and the Twin Tiers

## Looking Forward in Gratitude

THANK YOU MEMBERS, PARTNERS AND FUNDERS!

